



# The South Australian Cricket Umpires and Scorers Association Incorporated (SACUSA)

Our **Mission** is to foster, facilitate and support cricket officials in South Australia.

Our Vision is to be the leading support network for cricket officials with regard to:

- Inclusivity
- Diversity
- Culture

## Constitution

## August 2022

## Table of Contents

1	Name .....	4
2	Definitions .....	4
3	Objectives of SACUSA .....	4
4	Interpretation.....	4
5	Membership.....	5
5.1	Life Membership .....	5
5.2	Full Membership .....	5
5.3	Associate Membership.....	5
5.4	Affiliate Membership .....	5
6	Executive Committee .....	5
6.1	Office Bearers.....	5
6.2	Committee Persons.....	6
6.3	Eligibility.....	6
6.4	Executive Committee Meetings .....	6
6.5	Absence of members of the Executive Committee .....	6
6.6	Extraordinary Vacancy .....	6
6.7	Duties of the Executive Committee .....	7
6.7.1	President .....	7
6.7.2	Vice President .....	7
6.7.3	Secretary .....	7
6.7.4	Treasurer.....	7
6.7.5	Sub Committees.....	7
6.8	Delegates .....	8
6.9	Patron.....	8
7	Finance .....	8
7.1	Financial Year .....	8
7.2	Income and Property .....	8
7.3	Imposition of Levy.....	8
7.4	Budgeting & Reporting.....	8
7.5	Signatories.....	8
7.6	Annual Membership Fee.....	8

8	Auditors.....	9
9	Meetings .....	9
9.1	The Annual General Meeting.....	9
9.2	GENERAL Meetings .....	9
9.3	Special General Meetings .....	9
9.4	All Meetings .....	10
9.5	The non-receipt of notice .....	10
9.6	Attendance and Voting .....	10
9.7	Quorum .....	10
10	Life Membership .....	10
11	Nomination and Elections.....	11
12	Public Relations.....	11
13	Termination of Membership.....	11
14	Complaints, Disputes And Grievances .....	11
14.1	Responsibility Of Committee .....	11
14.2	Member Action .....	12
14.3	Post Hearing.....	12
14.4	Committee Power .....	12
14.5	Re-Opening Hearing.....	12
15	Judiciary .....	12
16	Constitution .....	12
17	Dissolution of SACUSA .....	13
18	Powers Of The Association .....	13

## **1 NAME**

The Name of the association shall be the South Australian Cricket Umpires and Scorers Association (Incorporated).

## **2 DEFINITIONS**

- (a) "SACUSA" shall mean the South Australian Cricket Umpires and Scorers Association (Incorporated).
- (b) "Life Member" shall be deemed to include all Life Members who were granted Life Membership under any previous South Australian Cricket Umpires Association (Incorporated) Constitution with all rights and privileges of Life membership appointed under this Constitution.
- (c) "SACA" shall mean The South Australian Cricket Association (Incorporated).
- (d) "Affiliated Associations" shall mean any cricket association affiliated with the South Australian Cricket Association (Incorporated).
- (e) "AGM" shall mean Annual General Meeting of the South Australian Cricket Umpires and Scorers Association (Incorporated).
- (f) "EC" shall mean the Executive Committee of the South Australian Cricket Umpires and Scorers Association (Incorporated).
- (g) "SACUA" shall mean the South Australian Cricket Umpires Association (Incorporated).

## **3 OBJECTIVES OF SACUSA**

- (a) To promote the highest possible standard of cricket umpiring and scoring in cricket matches conducted in South Australia.
- (b) To assist in the education of umpires and scorers so that they can fulfill their roles within the game to their best ability.
- (c) To promote good fellowship amongst members of SACUSA and foster familiarity in the interpretation of the laws of cricket and relevant playing conditions.
- (d) To represent the needs of umpires and scorers to all affiliated Associations and SACA.
- (e) To foster, encourage and promote the game of cricket and cricket umpiring and scoring throughout South Australia.
- (f) To render advice and assistance to affiliated Associations.

## **4 INTERPRETATION**

- (a) The EC shall be the sole authority for the interpretation of this Constitution and the decision of the EC upon any question of interpretation shall be final and binding upon Members.
- (b) Words purporting singular include the plural and vice-versa where the context permits.

## **5 MEMBERSHIP**

The classes of membership shall be:

Life Member  
Full Member  
Associate Member  
Affiliate Member

### **5.1 LIFE MEMBERSHIP**

Life Membership shall be the highest honour SACUSA can bestow, and shall be granted to a person for Life, in accordance with this Constitution. Life Members shall have all the rights and privileges of Full Members.

### **5.2 FULL MEMBERSHIP**

Full Membership shall be available to persons who umpire or score for either the SACA or any affiliated Association or whose involvement with the game of cricket is deemed by the EC to warrant Full Membership.

### **5.3 ASSOCIATE MEMBERSHIP**

Associate Membership shall be available to persons who umpire or score in an Association affiliated with SACA (i.e. not SACA) or persons who are interested in the activities of SACUSA and/or umpiring or scoring.

### **5.4 AFFILIATE MEMBERSHIP**

Affiliate Membership shall be granted to any member of any cricket umpires and/or scorers Association within South Australia.

## **6 EXECUTIVE COMMITTEE**

- (a) The management of SACUSA shall be vested in the EC.
- (b) The EC shall comprise the office bearers and committee persons.
- (c) The EC shall have power to frame regulations and settle all disputes.
- (d) If any case arises which, in the opinion of the EC is not provided for in this Constitution, it shall be determined in such manner as the EC shall see fit and the decision of the EC shall be final.

### **6.1 OFFICE BEARERS**

The Office Bearers of SACUSA shall comprise:

President,  
Vice President,  
Secretary,  
Treasurer.

- (a) The Office of President shall be a 2-year term with the option to extend for a further 2 years if re-elected. To be eligible for the office of President, a member must have served for at least 2 years on the EC.
- (b) Following the adoption of this constitution no person shall remain in the position of President for more than 4 years consecutively.
- (c) The Office of Vice President shall be a 2-year term with the option to extend for a further 2 years if re-elected. To be eligible for the office of Vice President, a member must have served for at least 1 year on the EC.
- (d) Following the adoption of this constitution no person shall remain in the position of Vice-President for more than 4 years consecutively.
- (e) The Offices of Secretary and Treasurer shall each be for 2-year terms, but each shall be filled at the AGM on alternate years.
- (f) All office bearers will continue for the terms above subjected to maintaining the confidence of the executive as indicated by support at an executive meeting of at least 7 members of the executive.

## **6.2 COMMITTEE PERSONS**

There shall be 6 Committee Persons elected to the EC, each elected for a 2-year term, 3 of whom shall be elected at the AGM on alternate years.

## **6.3 ELIGIBILITY**

Only Life and/or financial Full Members shall be entitled to be elected to the EC.

Retiring EC members shall be eligible for re-election to any EC position unless specifically excluded in this Constitution.

## **6.4 EXECUTIVE COMMITTEE MEETINGS**

The EC shall meet at least monthly and at such other times as the EC may determine for the purpose of conducting SACUSA business.

## **6.5 ABSENCE OF MEMBERS OF THE EXECUTIVE COMMITTEE**

All executive committee members will continue for the terms above subject to maintaining the confidence of the executive as indicated by support at an executive meeting of at least 7 members of the executive

## **6.6 EXTRAORDINARY VACANCY**

In the event of an extraordinary vacancy occurring, the EC shall be empowered to appoint any Member eligible for election to the EC to fill the vacancy (at their discretion). Any such appointment shall be until the next AGM at which time the vacancy shall be filled in accordance with this Constitution.

## **6.7 DUTIES OF THE EXECUTIVE COMMITTEE**

### **6.7.1 President**

The President shall preside at all properly convened SACUSA meetings and shall represent SACUSA on all ceremonial occasions.

### **6.7.2 Vice President**

The Vice President shall, in the absence of the President, undertake the duties of the President.

### **6.7.3 Secretary**

The duties of the Secretary shall include:

- (a) Oversee the affairs of SACUSA.
- (b) To record proceedings of SACUSA.
- (c) To conduct all correspondence.
- (d) To furnish an Annual Report to the AGM.
- (e) To keep custody of the minutes and records of SACUSA.
- (f) To transact such other business and discharge such other duties as may from time to time be directed by SACUSA or the EC.
- (g) To act as the Public Officer of SACUSA in compliance with the acts of Parliament covering Incorporated Associations.

### **6.7.4 Treasurer**

The duties of the Treasurer shall include:

- (a) Receive and acknowledge all monies paid to SACUSA.
- (b) Present all accounts to the EC for payment.
- (c) Furnish a statement of receipts and payments to the EC prior to each general meeting.
- (d) Employ and invest any surplus funds of SACUSA in appropriate securities (e.g. bank, govt.) as authorised by the EC.
- (e) Prepare an annual budget for EC approval.
- (f) Present to the AGM, an audited Financial Statement.
- (g) Maintain a Register of SACUSA's Assets.

The Treasurer may delegate any functions to other EC members for specific purposes or functions.

### **6.7.5 Sub Committees**

- (a) The EC shall have the power to appoint sub committees.
- (b) Any SACUSA member may be appointed to a sub-committee.
- (c) A minimum of 1 EC member shall sit on all sub-committees.

## **6.8 DELEGATES**

- (a) Each year by August 31<sup>st</sup>, the EC shall nominate, from the Life and/or Full Membership of SACUSA, as many delegates to the appropriate committees of SACA as SACUSA is entitled. The term of office for these appointments shall be as determined by SACA.
- (b) In the event that the position of delegate becomes vacant during the term of appointment, the EC shall appoint a replacement, from among its Life and/or Full Members, to complete the term where allowed by SACA.
- (c) The EC shall appoint a proxy delegate, where allowed by SACA, to attend any committee in the absence of the appointed delegate/s.

## **6.9 PATRON**

The EC may, at any time, appoint a Patron.

# **7 FINANCE**

## **7.1 FINANCIAL YEAR**

The financial year of SACUSA shall commence on 1st July and cease on 30th June the following year.

## **7.2 INCOME AND PROPERTY**

The assets and income of SACUSA shall be applied solely in furtherance of its objectives.

## **7.3 IMPOSITION OF LEVY**

If the contingencies of the finances so require, SACUSA may, at any General Meeting, impose a levy upon Members.

A levy proposed by a Member or Members may be moved at any meeting of SACUSA, and must receive the support of at least 75% of the Life and/or Full Members present at such meeting before becoming effective.

## **7.4 BUDGETING & REPORTING**

- (a) At the first General Meeting after the AGM the Treasurer shall present to the Members a budget approved by the EC. Members have the right to query items in the budget.
- (b) At each General Meeting, the Treasurer shall have available an income and expense report and a balance sheet for the Members to review and question.

## **7.5 SIGNATORIES**

The signatories of the bank accounts of SACUSA shall be the Office Bearers.

Each withdrawal of funds from a SACUSA bank account shall be authorised by 2 signatories.

## **7.6 ANNUAL MEMBERSHIP FEE**

The annual fee for the membership of SACUSA shall be decided by the EC and included in the proposed budget for approval by the Members.

- (a) The membership year shall be the 1<sup>st</sup> September to 31<sup>st</sup> August each year.
- (b) The annual subscriptions for all categories of Membership of SACUSA shall be determined by the EC each year and advised at the AGM or a general meeting. The subscription shall be due and payable on or before the 31<sup>st</sup> of December each year.
- (c) For Members to SACUSA joining part way through the year, their subscription shall be determined on a 3-month pro rata basis (from time of joining) and shall be due and payable within 2 months of becoming a Member.
- (d) Any un-financial Member shall be deprived of all privileges of membership until payment is made.

## **8 AUDITORS**

- (a) Two Auditors shall be appointed at the AGM for the purpose of auditing the accounts of SACUSA.
- (b) Auditors shall not be members of the EC.
- (c) The auditors shall submit an audited report of the Treasurer's accounts to the AGM for the preceding financial year.

## **9 MEETINGS**

### **9.1 THE ANNUAL GENERAL MEETING**

The AGM of SACUSA shall be held each year not later than 31st August. Notice of the meeting shall be forwarded to all Members at least 14 calendar days before the date of the said meeting. Office Bearers and the elected Committee Persons Members shall take office from September 1<sup>st</sup> next following the AGM.

### **9.2 GENERAL MEETINGS**

General Meetings of SACUSA shall be held during the cricket season, and/or on such dates as the EC may determine, for the purpose of conducting SACUSA business.

### **9.3 SPECIAL GENERAL MEETINGS**

A Special General Meeting may be called at any time by requisition from either:

- (a) The EC, signed by the President; or
- (b) Members signed by not less than 20 Life and/or Full Members.

Such requisition shall be presented to the Secretary and shall state the business to be brought before the meeting.

The Secretary upon receipt of such requisition shall:

- (a) Convene the Special General Meeting within 1 month of the receipt of the requisition.
- (b) Provide notice in writing to all Members at least 14 calendar days prior to the meeting.

In the event of such Special General Meeting not being called within the said time, the requisitioning Members may themselves call such a meeting.

#### **9.4 ALL MEETINGS**

All meetings shall be held at such places as determined by the EC.

#### **9.5 THE NON-RECEIPT OF NOTICE**

The non-receipt of notice of an AGM, General Meeting or Special General Meeting by any person entitled to such notice shall not invalidate any of the proceedings at such meetings.

#### **9.6 ATTENDANCE AND VOTING**

- (a) All Members shall be entitled to attend all SACUSA meetings.
- (b) Members may put forward motions on any matter for consideration at a SACUSA meeting. Proposed motions shall be in writing and must be in the hands of the Secretary 14 days before the meeting at which it is to be put.
- (c) Members may take part in any discussion and second motions on any matter.
- (d) Only Life and/or Full Members are entitled to vote.
- (e) The President shall be entitled to a deliberative and a casting vote.
- (f) A ballot on any motion shall be taken if demanded by any 5 voting Members present at a meeting.

#### **9.7 QUORUM**

For voting purposes, more than 20% of Life and/or Full Members shall constitute a quorum at SACUSA meetings and more than 50% at EC meetings.

### **10 LIFE MEMBERSHIP**

At the AGM, SACUSA may elect 1 Life Member in recognition of outstanding services to SACUSA.

The criteria for consideration shall be as follows:

- (a) Membership of SACUA and/or SACUSA for at least 15 years.
- (b) Display outstanding teamwork and assistance to, and co-operation with, other Members.
- (c) Regular supporter of SACUSA at social functions and meetings.
- (d) Exemplary conduct as a Member of SACUSA.
- (e) Any other outstanding contributions to SACUSA not covered by the above.

Nominations shall be in writing signed by 5 Life and/or Full Members and must be in the hands of the Secretary 14 calendar days before the AGM.

The proposer(s) and EC shall present to the AGM recommendations regarding the qualifications and worthiness of the nominee(s). A secret ballot of Life and/or Full members present shall be held should it be necessary to choose a nominee in the event of there being more than 1 nomination. To be elected a

Life Member, a nominee must receive in a separate secret ballot 75% the votes of Members present and entitled to vote.

## **11 NOMINATION AND ELECTIONS**

- (a) Nominations for Office Bearers and EC persons must be in the hands of the Secretary not less than 14 calendar days before the AGM. They must be made in writing by a Life and/or Full Member and be signed by the nominee stating their willingness to stand if elected.
- (b) In the event of the number of nominations for any position exceeding the number of persons required, a secret ballot shall be held to decide the election.
- (c) In the event of there being insufficient nominations received by the due date to fill the number of vacancies for any positions, those nominated shall be declared elected. Further nominations shall then be called from the floor of the AGM and a secret ballot held (if necessary) to decide the election for the remaining positions.
- (d) The result of the election shall be the candidate/s with the most votes using “first past the post” system. The President has a casting vote in the event of a tie.

## **12 PUBLIC RELATIONS**

- (a) No Member other than the President or other authorised member of the EC shall make a statement to the media on SACUSA matters.
- (b) Authorised Members being interviewed by the media shall have the right to answer questions provided they are not detrimental to SACUSA, SACA or any affiliated Association.

## **13 TERMINATION OF MEMBERSHIP**

Any Member, who fails to act in the best interest of SACUSA or its members or brings SACUSA into disrepute, as decided by the EC, shall forfeit their membership of SACUSA and any membership fees paid.

## **14 COMPLAINTS, DISPUTES AND GRIEVANCES**

Any Member who feels aggrieved regarding any matter in connection with SACUSA’s administration, or regarding an alleged breach of the Constitution, must submit their grievance in writing to the Secretary who shall refer it to the EC. The EC shall convey its decision to the next general meeting of SACUSA for ratification.

### **14.1 RESPONSIBILITY OF COMMITTEE**

All complaints, disputes or grievance submissions shall be considered by the EC, or by a sub-committee of EC members formed for this purpose.

If the EC is of the opinion that the submission is proven to be detrimental to SACUSA or is in breach of the Constitution, the EC shall determine what further course of action shall be taken.

If the submission involves other Members of SACUSA, the EC shall instruct the Secretary to give not less than 14 calendar days' notice in writing to the Member/s concerned that they are required to appear before the EC, or sub-committee of EC members formed for this purpose. Such notice shall detail the nature of the complaint, the date, time and place of the hearing, and must advise the Member/s that their failure to attend the hearing may result in the hearing proceeding in their absence. Attendance can either be in person or by nominated media link. In the event that the Member/s are unable to attend at the required time, the Secretary and the Member/s shall attempt to determine a time satisfactory to all parties prior to proceeding in the absence of the Member/s.

#### **14.2 MEMBER ACTION**

The Member/s concerned shall be given full opportunity to defend themselves and to justify and explain their conduct, and to call witnesses on their behalf. The Member/s concerned shall be entitled to a support person or other representation at the meeting by giving 7 calendar days' notice to the EC, or sub-committee of the EC (whichever is appropriate).

#### **14.3 POST HEARING**

If after the hearing the EC finds the complaint or breach proven, the EC in its absolute discretion will exercise one or more of the following powers: -

- (a) To take no action.
- (b) To reprimand the Member.
- (c) To suspend the Member for a period of time.
- (d) To expel the Member.

#### **14.4 COMMITTEE POWER**

The EC has the power to suspend the operation of any suspension or expulsion imposed under Clause 14.3, subject to such conditions as it sees fit.

#### **14.5 RE-OPENING HEARING**

A Member may apply to the EC to have a hearing re-opened if further information can be produced.

### **15 JUDICIARY**

No umpire Member shall appear at any SACA judiciary hearing to represent or act on behalf of any player, manager, coach or official of any club.

### **16 CONSTITUTION**

This Constitution may be amended from time to time in accordance with the following:

- (a) No existing clause shall be altered, added to or repealed, nor any new clause adopted, without the consent of at least 75% of the Members present and entitled to vote at an AGM or a Special General Meeting called for that purpose.

- (b) Any proposed general revision or re-drafting of the clauses shall, in the first instance, and before being submitted to Members, be examined by a Sub-Committee which shall be appointed for the express purpose of reporting, either verbally or in writing, to the AGM or Special General Meeting at which it is intended to deal with the proposed revision or re-drafting.

## **17 DISSOLUTION OF SACUSA**

- (a) SACUSA shall be deemed to have been dissolved if a resolution in favour of dissolution is carried by not less than 75% of members of SACUSA present and entitled to vote at a specially convened meeting of which 21 calendar days written notice has been given.
- (b) Upon the dissolution of SACUSA the EC shall remain as a committee for the purpose of finalising the affairs of SACUSA and of ensuring that all monies and goods shall be realised and after payment of all liabilities for which SACUSA is responsible, the surplus (if any) shall be donated to cricketing organization(s) determined by the said committee.

## **18 POWERS OF THE ASSOCIATION**

The Association shall have all the powers conferred by Section 25 of the Associations Incorporation Act 1985 (SA).